



Policy No. 105

BOARD POLICY DEVELOPMENT

POLICY STATEMENT

The Board of Education of School District No. 87 Stikine has the right and the obligation under the *School Act* to determine policy for the District. All policy shall express the will of the Board, taking into consideration the opinions of the public and staff, and shall be consistent with provincial guidelines, legislation and regulations. The Board considers the development and on-going review of its policy to be one of the Board's major roles.

GUIDING LEGISLATION/REGULATIONS

- *School Act, Section 169 (3)*
- *Order in Council (OIC) 1280/89, Effective September 1, 1989*
- *Ministry of Education and Child Care: Policy Site*

REGULATIONS

1. All Board policy will be supported with accompanying regulations, as required.
2. Suggested revisions and reasons for the development of new policy will be received by the Board from any Committee of the Board, any Trustee, the Superintendent of Schools, the Secretary Treasurer, the Stikine Principal's and Vice-Principal's Association, the Stikine Teachers' Association, C.U.P.E. Local 2052-02, the Parent Advisory Councils, and from parents and/or the general public.
3. In accordance with ***Bylaw No. 101- Organization and Operation of the Board***, a standing Policy Committee shall be maintained. The Board shall appoint one Trustee to serve as the primary representative and the Board Chairperson or Vice Chairperson shall serve as designated alternates in the event the primary representative is unavailable.
4. To maintain continuity, the Policy Committee will make every effort to schedule meetings when the primary representative is available, including providing multiple date and time options with adequate notice. An alternate representative will only be invited to attend if a mutually agreeable time for the primary representative cannot be found within five (5) business days of the initial scheduling request or if the primary representative fails to respond to the proposed options within 48 hours of notice.
5. In the event of a conflict of interest involving the Board's primary Trustee representative, that trustee shall recuse themselves, and a designated alternate shall be called upon.
6. In the event of a conflict of interest involving a staff member, that staff member shall recuse themselves and the remaining Committee members shall full fill the Committee's responsibilities.
7. The Board's Policy Committee shall be responsible for drafting policy proposals or policy revisions for the Board's consideration. Prior to developing a policy proposal, consultation

may take place, with referenced groups in order to obtain information and ideas with respect to a specific policy

8. Policies will be presented in draft form to the Board for their consideration and discussion.
9. All draft policies which have been considered by the Board will be circulated throughout the district to all interested parties.
10. The circulation and response period will normally extend until the next meeting of the Board. During this time, all interested parties are free to submit written commentary on the proposed policy to the Policy Committee.
11. Following the distribution, as outlined above, and discussion by the Board, policies may be approved by Board motion.
12. All policy changes, deletions or additions shall be considered by the Policy Committee, however, in special or emergent circumstances, and/or as determined by the Board, policy may be discussed and approved without public consultation.

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