



# Policy

No. 305

## FREEDOM OF INFORMATION/PROTECTION OF PRIVACY

Section 76.1 of the *Freedom of Information and Protection of Privacy Act*, S.B.C. 1992, c.61 (un-proclaimed amendments as of October 3, 1993), (hereinafter called the "Act") states:

"A local public body, by bylaw or other legal instrument by which the local public body acts.

- (a) must designate a person or group of persons as the head of the local public body for the purposes of the Act,
- (b) may authorize any person to perform any duty or exercise any function under this Act of the person or group of persons designated as the head of the local public body, and
- (c) may set any fees the local public body requires to be paid under section 75."

**NOW THEREFORE**, the Board enacts as follows:

1. As required under section 76.1 (a) of the Act, the Board of Trustees designates the Superintendent of Schools as the official head of the school district for the purposes of the Act,"
2. As permitted under section 76.1 (b) of the Act, the Board of Trustees authorizes the Secretary Treasurer to be responsible for the administration of the Act and to make operational decisions. The Secretary Treasurer is authorized to issue procedures required to support the district's administration of the Act.
3. As permitted under section 76.1 (c) of the Act, the Board of Trustees adopts the schedule of fees as set out in Freedom of Information and Protection of Privacy Regulation, B.C. Reg. 323/93 dated September 22, 1993.

Replaces: Bylaw No. 6

Date: 2009.06.04