



Policy

No. 108

ROLE OF THE SUPERINTENDENT OF SCHOOLS

The Board of Education for School District No. 87 (Stikine) shall operate with the Superintendent of Schools as their designated chief executive officer (CEO) of the school district. It is the superintendent whom the Board shall expect to be responsible for the educational system in the district and to be accountable to the Board for its operation.

All Board authority that is delegated to staff shall be delegated to the Superintendent, so that all authority and accountability of staff, as far as the Board is concerned, is considered to be the authority and accountability of the Superintendent.

All school principals, as part of management, are directly responsible to the Superintendent of Schools and are responsible for all matters relating to their assigned schools or area in keeping with the district direction of school based management.

The Superintendent of Schools shall assume primary responsibility for:

1. Acting as the administrative spokesperson for the district.
2. Structuring activities designed to build and maintain positive community relations.
3. Directing the work of district staff.
4. Ensuring that appropriate educational leadership is provided within the district.
5. Structuring appropriate procedures for the development of the district's annual budget and ensuring that the adopted budget is administered appropriately.
6. Structuring necessary procedures for the development of the district's goals and directions and ensuring that once adopted by the Board they are implemented in a timely fashion.
7. Keeping current in all matters related to the role of School District Superintendent.

8. Developing, updating and keeping the Board and staff appropriately aware of all adjustments to district Administrative Procedures.
9. Performing the duties of a Superintendent as specified in the *School Act*.
10. Carrying out all such additional duties as may be assigned by the board from time to time.
11. Evaluation of the Superintendent's performance, formal or informal, will be based upon criteria as mutually agreed-upon by the board in the Superintendent.

Replaces: Policy 2400 & 3100

Date: 2009.06.04