



SCHOOL DISTRICT NO. 87 (Stikine)

Housing Work Requisition

Phone: 250-771-4440

Fax: 250-771-4441

House Number: _____

Tenant: _____

The Secretary Treasurer will review the request and either approve or deny. All requisitions, whether approved or denied, shall be forwarded to the tenant as well as the Maintenance Department. Denied requisitions will also be accompanied by an explanation.

Description Of Work Requested <i>One Item Only</i>	Summary of Work Carried Out <i>(Maintenance Use Only)</i>

Requested by: _____
Signature

Date: _____

Date Work Completed: _____

Total Man-Hours: _____

Signature: _____

Office Use Only

APPROVED: _____ DENIED: _____ ACCOUNT CODE: _____

Remarks: _____

Date Received: _____

NOTE: Email your request to the Secretary Treasurer alanna.cameron@sd87.bc.ca
 Cc: Manager of Operations joe.waite@sd87.bc.ca

Updated: September 17, 2024